Approved For Release 2001/08 7 : CIA-RDP78-07181R000200030037-4

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PREPARED BY: DATE PREP: 18 Sept	70		1	HUMAN	RESOURC	ES SYS	TEMS		HRS-FORM 1	
DATE SUBMITTED FOR REVIEW: 9/38/70			!	rask	SCHEDULE	& EST	IMATE			
REVIEWED BY: DATE REVIEW: 9/28/-10									Page $_{ m 1}$	of 4
SYSTEM: STAFFING										
PROJECT: STAFFING	TYE	ÞΕ	MAN D	AYS	CMA	D/M	GOND	нов		
Phase : DESIGN			TC)	STA	KT.	COMPI	ETE	TASK	AGGTOVER
			COMPL	ETE					RESPONSI- BILITY	ASSIGNED PERSONNE
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4.0 Design Phase	X		1		18 Sept 1970		18 Sept 1970			
1. Research documentation and estimate necessary man-hours to complete Steps 4.0, 4.1, 4.3 and 4.4 of the STAFFING project. 2. Prepare Form 930 (Computer Services Request) and also Task Schedule and Estimate forms HRS 1 & 2.										25X1A
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SYSTEM: STAFFING									 	
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4.1 Design System Network	x		ı 28 ı		19 Sept		15 Oct			
A. Functional System Chart B. Field Reference Control Sheet C. Conditional Control Matrix Sheet D. Conditional Control Memo Sheet E. Detailed Flowchart			1 1 1 1							25X1A
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SYSTEM: STAFFING									+	
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TASK DEFINITION	SA	Р	COMPL ESTM		SCHED.	ACT.	SCHED.	ACT.	BILITY	ASSIGNED PERSONNE
			1							
4.3 Design Reports	Х		51 i		16 Oct		27 Nov			
Prepare basic specifications and layout			1							25X1A
for 34 different reports associated with the										25/1/4
Staffing Project.			1							
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REVIEWED BY: DATE REVIEW: 928 70 SYSTEM: STAFFING PROJECT: STAFFING Phase: DESIGN TYPE MAN DAYS START COMPLETE TASK COMPLETE TASK RESPONSI- AS BILITY PESTM ACT SCHED. ACT. SCHED. ACT. 10 1 30 Nov 70 14 Dec 70	4
Page 4 of REVIEWED BY: DATE REVIEW: 9 8 7 0 SYSTEM: STAFFING PROJECT: STAFFING Phase: DESIGN TYPE MAN DAYS START COMPLETE TO COMPLETE COMPLETE TASK DEFINITION SA P ESTM ACT SCHED. ACT. SCHED. ACT. 4.4 Design Forms TASK DEFINITION Page 4 of TASK RESPONSI- BILITY PE TASK RESPONSI- BILITY PE TASK RESPONSI- BILITY PE TASK RESPONSI- BILITY PE	4
SYSTEM: STAFFING PROJECT: STAFFING TYPE MAN DAYS Phase: DESIGN TO COMPLETE SA P ESTM ACT SCHED. ACT. SCHED. ACT. 10 1 30 Nov 70 14 Dec 70	
PROJECT: STAFFING Phase : DESIGN TASK DEFINITION TYPE MAN DAYS TO COMPLETE SCHED. ACT. SCHED. ACT. 10 1 30 Nov 70 14 Dec 70	
Phase : DESIGN TO COMPLETE TASK RESPONSI- BILITY 4.4 Design Forms TO COMPLETE SA P ESTM ACT 10 1 30 Nov 70 14 Dec 70	
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TASK DEFINITION SA P ESTM ACT SCHED. ACT. SCHED. ACT. 4.4 Design Forms 10 30 Nov 70 14 Dec 70	SIGNED
4.4 Design Forms 10 1 30 Nov 70 14 Dec 70	RSONNE
Design a new multi-purpose form to serve as input to the system and to convey staffing	25X1A
changes to the customers.	
Note: Allowance has been made for leave and unforeseen contingincies when estimating the starting and completion dates.	
starting and completion dates.	
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PREPARED BY: DATE PREP:6 Nov	7 0			HUMAN	HRS-FORM 1					
DATE SUBMITTED FOR REVIEW: 6 Nov 70				TASK	SCHEDUL	E & EST	TIMATE			
REVIEWED BY: DATE REVIEW:									Pag e	of
SYSTEM: STAFFING					•					
PROJECT: STAFFING	ηv	PE	MAN I	AVS						
Phase: 4.1 and 4.4	_ 	T	то		START		COMPLETE		TASK	1
TASK DEFINITION	SA	P	COMPL ESTM		SCHED.	ACT.	SCHED.	ACT.	RESPONSI- BILITY	ASSIGNEI PERSONNE
Due to reallocation of personnel			1							
resources assigned to the Staffing			1							
project and additional policy decisio	n		ı							
papers that have to be formulated for	1		. 1						. ~	w=
management approval, the estimated						·				
completion date of Phases 4.1 and 4.4			1							
is changed to 29 January 1971.			. 1							
			1 1 1							
NOTE: The above does not include the				l						
completion of all reports assigned to the Staffing Project, which will be held in abeyance until the formulation of the HRS Reports			1 1 1			'				
Inventory Group.			ı							
			J							
		1 1		1						